



Study Provider Qualifications

Study Providers must be properly qualified to execute a successful Retro-commissioning project. Minimum qualifications must be submitted and approved prior to submitting a Retro-commissioning project application. Please provide the following information to facilitate DP&L's review:

- Corporate overview
- Project staff resumes
- Three (3) sample Retro-commissioning Reports from past completed projects (completed after January 1, 2013)
- An owner-direct letter of reference from one of the completed project reports
- A sample scope of work / proposal addressing the DP&L Retro-commissioning Program

Supplemental information may be requested at the discretion of DP&L. Please submit all information to DPLRetroCx@dplinc.com.

All projects will be subject to the Retro-commissioning Terms and Conditions. DP&L reserves the right to approve or deny qualification submissions. Should a qualifications submission not be approved, applicants may resubmit qualifications 6 months following the original submission.